



Ivy Lane School

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Headteacher: Mr C Cannings

29th November 2017

Dear Parents,

Re: Y3 and 4 Christmas Production

The children in Years 3 and 4 are getting very excited about sharing their Christmas Celebration with you on Tuesday 12th December. We chose the Neeld Hall, as with 100+ children taking part, we considered it the best venue for performance and for all parents to be able to see their child. If you haven't visited and seen the fabulous seating, we think you will be impressed. Of course, with so many children taking part, we have had to limit the number of seats per family and we apologise if this is difficult, but it is the fairest way to allocate tickets. The Neeld Hall have advised us that every person requires a seat, so it is not possible for children to sit on laps. This is a requirement for fire regulations. Tickets will be sent home on Monday 11th December.

Chippenham Borough Lands have kindly offered to pay for the hire of the Neeld Hall, so we have not made a charge for the tickets, but we will be collecting for this year's chosen charity which is the British Heart Foundation.

The performance starts at 6 p.m. so we would like the children to arrive at 5.45 p.m. The school will provide a costume for those children who need one and they should arrive in that costume. (It will be sent home with them on the Tuesday afternoon.) If we find that we need you to provide anything for your child, we will let you know with a slip very soon. All other children should come in their school uniform. It would be helpful if parents could look after children's coats on arrival.

We are visiting the Neeld Hall on Monday 4th December between 10.00 a.m. and 11.00 a.m. and then having a full rehearsal there on Tuesday 12th December between 1.00 p.m. and 2.45p.m. We would be grateful if you would be able to help us by walking with us on either date; please let the class teacher know as soon as possible.

We look forward to getting your Christmas off to a festive start!

Yours sincerely

The Year 3 and 4 team

