



# Ivy Lane School

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Interim Head of School: Mrs Debbie Burchett

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24<sup>th</sup> October 2018

Dear parents of children in Milligan Class,

**RE: Miss Gibbens**

I am writing to inform you that Miss Gibbens has been successful in securing a new teaching position at Priestley Primary School. She will be leaving her post with Ivy Lane at Christmas.

I am sure you will join with me in wishing her every success in her new school. She has loved her time at Ivy Lane but is making her next steps in a new school to enhance her career.

We have already started the process of securing a replacement teacher for the rest of the academic year, and please rest assured, we will be doing all we can to ensure a smooth transition and ensure that the children's learning is not affected.

Many thanks in advance for your continued support.

Yours faithfully,

Debbie Burchett  
Interim Head of School

