



Ivy Lane School

Ivy Lane, Chippenham,
Wiltshire, SN15 1HE.
www.ivylane.wilts.sch.uk
Telephone: (01249) 652556
Email: admin@ivylane.wilts.sch.uk

Head of School: Mrs Helen Lammin (BSc Hons QTS)

June 2019

Dear Parents,

Re: Breakfast Club - Information & Charges for 2019/20

The Breakfast Club is run every morning from 7.30am until 8.30am.

The prices are as follows:

Daily cost for one child - £4.50 per session

Daily reduced sibling cost - £3.50 per child per session

Pre-booking is essential. To ensure that a place is available for your child/ren email Mrs Tiller on c.tiller@ivylane.wilts.sch.uk by 4pm the day before. Cancelling a pre-booked place must also be done by 4pm the previous day otherwise there will be a charge for the session. Please also complete a registration form (attached to this letter).

Payments should be made in advance via the Ivy Lane online payments system SchoolMoney (schoolmoney.co.uk). We also accept online payments from Computershare, Busy Bees, Care and Kiddi Vouchers. If you would like to use another provider of childcare vouchers please inform Mrs Tiller.

During the club, your child will be provided with a healthy breakfast that will meet the government's nutritional standards and be given the opportunity to take part in activities which include reading, board games, homework and drawing/colouring. **Please be aware that breakfast is served until 8.10am.**

Mrs Tiller (a teaching assistant) leads the club, assisted at all times by two other members of staff. At the end of each session, your child will be accompanied onto the playground ready for the start of the school day, where they will be supervised by the teacher on duty. Younger children will be taken directly to their class teachers.

If you would like your child/ren to join the Breakfast Club, please complete the registration form and return it to the school office or e-mail it to Mrs Tiller on the email above. In order for the club to be a success, we do need your support, so any ideas or suggestions you may have would be very welcome.

Yours sincerely

Mrs H Lammin
Head of School

