



# Ivy Lane School

Ivy Lane, Chippenham,  
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Head of School: Mrs Helen Lammin (BSc Hons QTS)

Dear «Parents»,

We are delighted «First\_Name» will be joining our school and «Gender» will be in «Class» Class. The class teacher(s) will be «Class\_Teachen».

We have a 'house' system at Ivy Lane. There are 4 'houses', named after local villages, which are sometimes used to organise children for reading, playing and other activities. «First\_Name» will be in «House» - the house colour is «Colour».

## **STARTING**

We follow a 'staged entry' so the children join the class in smaller groups and have shorter sessions to start the term. This enables children to settle in easily and make new friends. Smaller groups for the first week allows the adults to get to know the children quickly. Please see the arrangements below.

All children start full-time on Monday 20<sup>th</sup> September 2021, unless agreed otherwise by staff and parents.

STAGE 1 (2 days)	STAGE 2 (5 days)	STAGE 3 (2 days)
Thursday 2 <sup>nd</sup> - Friday 3 <sup>rd</sup> September	Monday 6 <sup>th</sup> - Friday 10 <sup>th</sup> September	Monday 13 <sup>th</sup> - Tuesday 14 <sup>th</sup> September
Virtual Home Visits	Surnames A-L in school 8.40am-10.30am	ALL: 8.40am- 11.45pm
Virtual Home Visits	Surnames M-Z in school 1pm- 3pm	
STAGE 4 (3 days)	STAGE 5	
Wednesday 15 <sup>th</sup> - Friday 17 <sup>th</sup> September	Monday 20 <sup>th</sup> September onwards	
ALL: 8.40am-1.15pm including lunch	ALL: 8:40am-3pm	

## **COFFEE MORNING**

On Thursday 23<sup>rd</sup> September all parents are invited to a coffee morning straight after drop off which is being organised by FOILS (Friends of Ivy Lane School) in Ivy Hall. This is a great opportunity for our new parents to forge links with other parents and hear more about Ivy Lane School.

Yours sincerely

Mrs H Lammin, Head of School

