



### What is the SEN Information Report?

- As part of the Children and Families Bill 2014, all schools are required to make available what they have to offer in terms of SEND (Special Educational Needs or Disability) support and resources to families. This details how they can support children and young people with a special educational need and/or a disability (SEND).
- A child or young person has SEN if they have a learning difficulty or disability which calls for special educational provision to be made for him or her.

### Definition of SEND

A child ...has a learning difficulty or disability if he or she:

- Has a significantly greater difficulty in learning than the majority of others of the same age, or
- Has a disability which prevents or hinders him or her from making use of educational facilities of a kind generally provided for others of the same age in mainstream schools.

*Code of Practice (April 2014)*

### Overview of the Ivy Lane School

- Ivy Lane is an above average sized primary school with approximately 390 children on roll in fourteen classes.
- Approximately 15% of all of our pupils are eligible for pupil premium.
- 13 % of pupils have been identified as benefitting from special educational needs support
- Of these, 2% of pupils have a statement of special educational need, an Educational, Health and Care Plan (EHCP).
- Due to the age of the school and nature of the site not all areas of the school are accessible to children with mobility impairments.

### Curriculum

- How will the curriculum be matched to my child's needs?
  - Ivy Lane School ensures all teaching is differentiated to match the needs of each child. This is achieved through high quality planning and quality first teaching. This includes children who are higher attainers or have a special educational need.
  - Some children may require more focused support, and additional adults may be used to provide support where appropriate. Children who are more able will be challenged through effective differentiation in class and a programme of gifted and talented in school and opportunities to attend external workshops.
  - Some children who have a special educational need may require personalised targeted intervention to support their learning and enable them to access the curriculum.
- Who can I talk to, and how, if I am not happy with what or how my child is learning?
  - The first point of contact for parents or carers is always your child's class teacher.

- Some parents and carers speak informally to teachers after the school day, or request a formal appointment.
- Class teachers also hold formal Parent Evenings three times per academic year.
- At the time of writing, the Special Educational Need Code of Practice is under review, and more details will follow in this area once it has been finalised.
- Further general information can be found on the Wiltshire Local Offer Website

[www.wiltshirelocaloffer.org.uk](http://www.wiltshirelocaloffer.org.uk)



- Additional points of contact are:
  1. SENCo –Mrs K Burton
  2. Pastoral manager - Mrs R Adams
  3. Head of School – Mrs H Lammin
  4. Deputy Head teacher – Mrs H Fahey
  5. Assistant Deputy Heads – Mrs J Reynolds (Year 1 -3) and Mrs D Schonfeld (Year 4 – 6)
  6. Early Years Leads – Mrs Louise Kay and Mrs Louise Barrass
- What is the level of support my child can get both in and out of the classroom?
  - The support your child receives will be tailored to their needs, through differentiated teaching, use of additional adults and personalised intervention programmes, including a programme of gifted and talented in school and external workshops.

## Training and Resources

- How are the school's resources allocated and matched to my child's needs?
  - Ivy Lane School considers the needs of each child on an individual basis. In the first instance, all children receive high quality differentiated teaching which matches children's needs.
  - Where additional resources (such as a specific intervention programme) are required, the class teacher will liaise with the Special Educational Needs Coordinator (SENCo), and if appropriate Head of School (if support involves allocation of staffing), to develop a personalised programme of support for your child. All intervention programmes are evidence based, and are used to diminish the difference between your child's attainment and the attainment of their peers.
- What specialist services and expertise are available to my child?
  - As appropriate, Ivy Lane School is currently able to access external professional support, including:
    - Speech and Language Therapy
    - Occupational Therapy
    - Child and Adolescent Mental Health Service (CAHMS)
    - Educational Psychologists
    - Specialist Special Educational Needs Service (SSENS) which includes:
      - Behaviour Support
      - Learning Support

- Support for pupils with social and communication needs
    - Ethnic Minority Advisory Service (EMAS)
    - Play Therapy
    - Relate 'Time to Talk' Counselling Service for children
    - Links with a School Nurse
    - Early Support Assessment (ESA) compiled when necessary
    - Access to parenting classes (through RISE and PPP)
    - Link to RISE Pre-School and RISE Family Support
  - As appropriate, Ivy Lane School has some staff specialising in:
    - Reading Recovery and Effective Reading Program (ERP)
    - Pastoral Support/Emotional Literacy Support (ELSA)
    - Talking Stories (Delivery of specialist Speech and Language support)
    - Wellcomm speech and language support
    - Forest Schools Activities
    - Team Teach
    - Mentor Me (Mentoring Service)
    - Sand tray Intervention
    - Other evidence-based intervention programmes
    - We strive to make all our classes as inclusive as possible, by developing systems and equipment that are designed to remove barriers to learning.
- What can I do if I am unhappy with the training and resources available to my child?
  - The first point of contact for parents or carers is always your child's class teacher.

## Assessment and Review

- How is the decision made about what type and how much support my child will receive?
  - Ivy Lane School strives to identify any special educational need as early as possible in order to provide the appropriate support.
  - Where additional resources (such as a specific intervention programme) are required, the class teacher will liaise with the Special Educational Needs Coordinator (SENCo), and where appropriate Head of School (if support involves allocation of staffing), to develop a personalised programme of support for your child. All intervention programmes are evidence based, and are used to diminish the difference between your child's attainment and the attainment of their peers, and remove any barriers to learning.
  - Appropriate assessment procedures are in place which will inform ambitious and achievable targets for your child. These are designed in collaboration with your child, class teacher, and SENCo and Inclusions Leader where appropriate.
- How are parents/carers and young people involved in the assessment and review of needs?
  - At Ivy Lane School, children play an active part in target setting and reviewing their progress, along with parents and carers.
  - At both parents' evenings and SEN review meetings, parents are involved in the assessment and review of needs.

## Communication

- How will the school keep me informed about my child's progress?
  - At Ivy Lane School, we place high value on working collaboratively with parents to ensure successful outcomes for all children. We aim to have an open-door policy where parents are encouraged to take full and appropriate involvement in their child's education. Parents are encouraged to come into school on a regular basis to celebrate children's successes.
  - Parents are also able to find out about their child's progress through Parents' Evenings, SEN review meetings, Annual Reports, Reading Records, and both formal and informal discussions with your child's teacher and SENCo.
- How will the school keep me informed about issues and problems with my child at school?
  - Other than in exceptional circumstances, your child's class teacher will keep you informed through discussion in person, over the phone, or by letter, email or text.
- How will I know what the school's expectations are for my child's progress?
  - At Parents' Evenings and SEN review meetings, your child's teacher will inform you about your child's progress. Your child will also receive an Annual Report detailing their progress in each curriculum area.
- Who should I talk to if I have a concern about my child in school?
  - The first point of contact for parents or carers is always the class teacher.
  - Additional points of contact are:
    1. SENCo – Mrs K Burton
    2. Pastoral manager - Mrs R Adams
    3. Head of School – Mrs H Lammin
    4. Deputy Head teacher – Mrs H Fahey
    5. Assistant Deputy Heads – Mrs J Reynolds (Year 1 -3) and Mrs D Schonfeld (Year 4 – 6)
    6. Early Years Leads – Mrs Louise Kay and Mrs Louise Barrass.
- How will my child's voice be heard?
  - Ivy Lane School prides itself on being a school that actively listens to all children and puts their needs as paramount in all that we do.
  - Your child will be involved in the setting and reviewing of targets.
  - Where agreed between professionals and parents, Ivy Lane School has access to a Mentoring Service and Relate 'Time to Talk' counselling service for some pupils.

## Transition

- What are the transition arrangements from pre-school to Ivy Lane School, and from Ivy Lane School to a secondary school?
  - Ivy Lane School has very close links with a number of pre-schools in Chippenham.
  - Members of the Early Years (YR) team from Ivy Lane visit all of the local pre-school settings prior to children starting their reception year, to promote a smooth transition.



- Ivy Lane School has close links with each of the three secondary schools in Chippenham and work collaboratively with each school to ensure a smooth transition from the end of primary school to the beginning of secondary school.
  - We can arrange additional visits to each of the secondary schools for children with additional needs prior to them starting school.
- How could I arrange a visit before my child starts at the Ivy Lane?
    - Visits to the school are warmly welcomed. You will be given a personal tour of the school by the Head of School or another member of our staff team.

### Questions children may ask...

#### What is the School like?

- Ivy Lane School is a friendly school with lots of happy and helpful children.
- Ivy Lane School currently has fourteen classes. All our classes are named after authors.
- We have lots of space to play at our school. We have two playgrounds, a field as well as a trim trail and even a tree house! For the children in Reception we have lots of outdoor space that includes a wild area and a mud kitchen which is lots of fun.
- We have two big halls. One is used for lunch time and PE and the other is used for assemblies.

#### Are the staff friendly?

- We have lots of lovely staff at Ivy Lane. There are teachers and teaching assistants, office staff, mid-day supervisors, cleaners and kitchen staff and some excellent visiting staff. All of our staff are friendly, helpful and approachable and want the best for all our young people.

#### I may need some help at school, how will you help me?

- The teachers will listen to you and your parents about your needs and how best to support you. They will talk to you about what makes you happy, what is important to you and how best to help you. You can come and talk to us to find out about how we can make your time at Ivy Lane the best it can be.

#### What clubs are there and can I join in?

- We are very lucky here at Ivy Lane to run lots of different clubs and these change at different points in the year. Our clubs range from sporting activities to craft club, cooking club, book club, film club and even Lego club! The teachers often run the clubs but sometimes we have other visitors who run them as well. All children are encouraged to join in with a club.

#### Can I come and visit Ivy Lane?

- Everyone is welcome to visit our school and have a look around. Your Mum and Dad can phone the school office or call in and make an appointment. You can ask lots of questions and see for yourself what a fantastic school we are.