



## Ivy Lane School

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Head of School: Mrs Helen Lammin (BSc Hons QTS)

8<sup>th</sup> September 2023

Dear Parents/Carers

Re: After School Club

We are writing to give advanced notice that from the beginning of Term 2 (w/c 30<sup>th</sup> October), our after school club sessions will finish at 5.30pm.

From this date there will only be one session available to book on-line as follows: 3pm - 5.30pm: £9.95

After careful consideration, due to only a very small number of children attending, staff ratios and staffing costs, it has become clear that it is not financially viable to continue with the 6pm session.

Any 6pm bookings already on SchoolMoney will be reduced down to the 5.30pm session and a credit will appear on your account for the difference in booking costs.

Thank you for your understanding and continued support.

Yours sincerely

Mrs Helen Lammin Head of School











