



ANNUAL GENERAL MEETING

15TH JULY 2026

PRESENTED BY: JOANNE MASSIAH & LAURA COULSON

Charity Number 1187727

WELCOME

AGENDA

- Welcome & Introductions
- Chair's Report
- Treasurer's Report
- Q&A
- Vote in New Trustees

INTRODUCTION TO FOILS

FOILS supports the Ivy Lane School community by raising funds and organising events. We aim to enrich the experience of every child at Ivy Lane.

We operate as a registered charity [charity number 1187727] and are governed by a constitution, we are run by elected trustees and supported by volunteers.

This year FOILS has been run by Jo (Chair), Laura (Treasurer), Teri (Vice-chair), Sarah (Co-secretary) and Vicky (Co-secretary). The trustees step down annually and may stand for re-election.



AIMS FROM LAST AGM

SMALLER EVENTS

Fewer large events to encourage more helpers throughout the year. Smaller events happened but it didn't encourage more helpers as desired.

CASHLESS EVENTS

FOILS have moved to online raffles and ticketing. Still work to do to become fully cashless. Connectivity around the school is the biggest blocker to this.

RAINBOW RAFFLE

Introduced the rainbow raffle at Christmas. This was a huge success and fairly low effort compared to a traditional raffle.

HELP WITH PLANNING

This has not been a success. Getting volunteers to help with planning and raffle prize sourcing is time consuming in itself. Where we have asked for help with specific tasks (like researching pantos for next year), this has been successful.

EVENTS

SCHOOL YEAR 2025-2026

FOILS has had another busy year of events. Some key decisions were made to make the programme of events manageable for the committee:

1. Removed Christmas Fayre and replaced with smaller standalone events.
2. Officially removed Y6 leavers' event (IvyFest) from FOILS responsibility, ensuring this was communicated to the school community.

New Events

- Wonderlicious bars (Wonka Bars)
- Wreath making workshop
- Christmas crafts with magic show
- Rainbow hamper raffle

Returning Successful Events

- Quiz night - Thank you to Jon B and Luke C!
- Silent disco
- Summer fayre and raffle

FOILS FUNDED EXPERIENCES

YEAR GROUP TRIPS

Year 2 visited the Bristol Hippodrome to watch Jack and the Beanstalk and Year 4 went to London Lyceum theatre to experience the Lion King theatre show.

IN SCHOOL VISITORS

Immersive Theatres visited with their interactive planetarium for Years 3 and 5 and Music for Miniatures put on a Paddington performance for Sunflowers, Reception and Year 1.

Y6 LEAVER'S MOMENTO

Once again FOILS fully funded the leaver's hoodies for year 6. FOILS funding ensures no child misses out. Thank you to parent volunteer Kathryn B for organising again this year.

SCHOOL FUNDING REQUESTS

POT OF MONEY

The school leadership requested an yearly pot of money from FOILS for which they could control funding requests. This is to help streamline funding requests and prioritisation, and alleviate pressure on teachers to request through FOILS.

Decision

No to ongoing pot but agreed a one off donation of £5K funded by reducing FOILS reserve from £10K to £5K.

- Avoids unsustainable commitment.
- Alleviates school funding pressure.

Due Diligence

The school must provide invoices for items purchased from the pot to FOILS to allow us to demonstrate transparency in our accounting.

FOILS to ensure incoming trustees aware of agreement.

OTHER FOILS SUCCESSES

REBRAND

Following last year's logo competition, FOILS launched a new visual identity. The refreshed logo provides a brighter, more vibrant look and a wider colour palette, giving our communications a more modern, fun and consistent feel.

NOTICEBOARD

We replaced our outdated noticeboard with bright, on-brand banners at the school gates. The new display provides a more welcoming first impression, raises awareness of FOILS and creates a better presence within the school community.

EVENTS EQUIPMENT

FOILS invested in new event equipment, including two large gazebos and a heavy-duty camping trolley. These additions improve event set-up, provide better shelter and will support fundraising activities for years to come.

CHALLENGES AND LESSONS

COMMITTEE

Inviting in a wider committee to help organise events is an ongoing challenge for FOILS. We highly recommend this is a focus for next year. Event organisation should not fall to the trustees alone.

CAPACITY

Trustees have been unable to commit as much time to FOILS this year. Some events have not happened (like ice lolly sales) due to a lack of time to organise.

STOCK

The FOILS shed had some pesky visitors who ate through a lot of stock. FOILS took it as an opportunity to sort the shed but stock was diminished. Thank you to Heather B for assisting in the clear out!



Money Raised (profit) from Fundraising Activities

£13,255.64

Money Received from Match Funding

£12,065.74

Total Income for 25/26

£25,433.21

Total Expenses for 25/26 (including funds to school)

£12,177.57



TREASURERS REPORT

LAURA COULSON

See Separate Document





The current FOILS trustees are stepping down and we would like to take this opportunity to thank the following school staff:

- Mrs Jones and Mrs Nowosielski from the school office, who have offered us endless support.
- Mr Stott and Mr Todd who have given up their time to give us out of hours access to the school grounds.
- Mrs Lammin and all the Teachers & TAs who have given up their time to help at discos and fayres.
- And a final special thanks to Mrs Fahey who has been FOILS' main point of contact and has never lost patience with our endless queries and requests!

We would also like to thank all parents and carers who have volunteered and supported us regularly over the past two years, especially to those who have gone above and beyond taking ownership of specific tasks. We are incredibly grateful.

One final thank you goes to our families. Behind every trustee is a family who has shared the commitment, whether that's giving up evenings, weekends or simply being understanding when FOILS came first. Your love, patience and support have made our time as trustees possible. Thank you.

**DO YOU HAVE ANY
QUESTIONS?**



VOTING FOR NEXT YEAR'S TRUSTEES

CHAIR

Tom Fryer

TREASURER

Heather Best

SECRETARY

Sophie Milich

THANK YOU!



POST MEETING NOTES

Attendees: 7 (Quorate)

Trustees Voted in: Tom Fryer as Chair, Sophie Milich as Secretary and Heather Best as Treasurer

Notes raised in meeting:

1. Due to total income being over £25,000 threshold an independent examination of the accounts will be required. FOILS to organise. It should be noted this threshold increases in Oct 2026 to £40,000.
2. Vicky Paul in discussions with school to determine if there is a big impact project we can fund with the money raised from Match Funding (~£19,000).